



**FACULTY HOSPITAL KRÁLOVSKÉ VINOHRADY**  
**ŠROBÁROVA 1150/50, 100 34 Praha 10**  
**DEPT. OF OBSTETRICS AND GYNAECOLOGY**  
**Head: prof. MUDr. Lukáš Rob, CSc.**



Dear Sir or Madame,

based on an agreement between our faculty and your healthcare facility I'm writing to you with the following request.

Student of our faculty ..... is interested in completing an internship at your department, which is required for the state rigorous exam from Obstetrics and Gynaecology.

During this 3 weeks internship students should actively participate, assist or be present in the following activities, which are in line with the requirements written in their logbooks:

1. Gynaecological physical examination, speculum examination, colposcopy, cytology
2. Gynaecological and obstetrical ultrasound examination
3. Recording clinical documentation at wards, taking part in rounds
4. Small surgical procedures – D&C, conisation
5. Assisting in laparoscopic, vaginal or abdominal surgeries
6. Examination of pregnant patients in prenatal outpatient clinic
7. CTG monitoring and evaluation
8. Obstetric examination during labour, artificial rupture of membranes
9. Management of spontaneous delivery
10. Surgical or assisted delivery – C-section, forceps delivery or vacuum extraction
11. Postpartum care of the newborn
12. Postpartum care of the mother

Thank you for your cooperation,

prof. MUDr. Lukáš Rob, CSc.  
Head of the Obstetrics and Gynaecology Department at FNKV  
and Third Faculty of Medicine, Charles University